



COEH STUDENT PROJECT AWARD

CENTER FOR OCCUPATIONAL AND ENVIRONMENTAL HEALTH

REQUEST FOR PROPOSALS
Up to \$5,000 for 2 student projects

The [UCLA Center for Occupational and Environmental Health](http://www.coeh.ucla.edu) (COEH) invites applications from M.S. and doctoral students who would like to conduct a yearlong research project in occupational or environmental health. Teaching, service, community intervention, and policy projects will also be considered. The purpose is to encourage M.S. and doctoral students to work in teams with students from other disciplines in order to better address real world problems.

Eligibility

Competition is open to currently registered graduate students or medical residents (“students”) who will remain in active status for the entire academic year. One of the students’ faculty advisors must be a COEH Faculty or Associate member. See the COEH website at <https://coeh.ph.ucla.edu/people> for a list of COEH faculty and associates. Interdisciplinary projects are encouraged, but not required. Students are expected to meet with their faculty advisors on a regular basis throughout the year to obtain input and keep them informed of their progress. Faculty advisors are expected to actively mentor the project and approve the final report. Since the award is intended to run for a year students who will be graduating in the upcoming fall quarter are not eligible to apply.

Timeline

MILESTONES	DEADLINE
Letter of Intent	May 17, 2019
Application Deadline	May 24, 2019
Award Announcement	June 14, 2019
Response to Reviewer Comments Proof of workplace access	June 21, 2019
Project Start Date	July 1, 2019
Submit study protocol to IRB*	September 27, 2019
IRB Approval	November 1, 2019
Mid-Year Progress Report	January 3, 2020
Poster Presentation	Spring 2020
Project End Date	June 30, 2020
Final Report Due	July 17, 2020

* Campus IRB (Institutional Review Board) approval required for projects working with humans or vertebrate animals.
Links to campus protocol compliance information available at:

<http://ora.research.ucla.edu/ohrpp/Pages/OHRPPHome.aspx>

Award Amount & Project Time Period

Two projects will be funded up to a maximum of \$5,000 for up to 12 months from July 1, 2019 to June 30, 2020.

Submission Procedures

Letter of Intent (*strongly recommended*): should briefly describe the project, identify the issue/s requiring assistance, and be co-signed by the lead student’s faculty advisor. Letters must be submitted to Adelin Lo at alo@ph.ucla.edu by May 17, 2019.

Application and Proposal Materials

- 1) Application form
- 2) Project description (about 2 pages) should include: abstract, statement of significance, specific objectives, relevance to occupational and environmental health, background, methodology, timeline, role of each student and description of other sources of funding.
- 3) Budget
- 4) Budget Justification
- 5) Strategy for seeking access to a work site (if applicable)

Allowable Expenses

Includes equipment, supplies and project-related travel; salary will be considered if it enables a student to reduce work commitments. Equipment purchased becomes University property. The review committee may require budget revision

Review Criteria

Research projects will be judged on scientific merit. Teaching, service, community intervention, and policy projects will be judged on their impact on the target audience.

Program Priorities

- Field and laboratory studies that evaluate adverse health effects and/or exposure to hazardous agents in occupational and community settings.
- Risk assessments that use existing information to estimate exposure quantitatively to hazardous agents among occupational and community groups, and the consequent risk of adverse health effects.
- Survey studies using questionnaires or interviews to gather new or updated information on occupational and environmental health hazards and controls.
- Policy analyses of alternatives to address occupational and environmental health problems.
- Methodological studies of innovative service delivery to high risk, vulnerable workers or employer groups.
- Studies that assess or address health impacts related to transportation and the built environment.

Final Report and Conference Presentation

Each team must produce a one-page mid-year progress report and brief final project report. The teams will be invited to present their findings during an annual COEH event.

The mid-year progress report should include description of a) progress towards project goals; b) challenges in meeting goals; c) summary of funds spent.

The final report should include a) project summary; b) methods; c) findings; d) discussion and other considerations; and e) a financial report showing how the funds were spent. The reports must be reviewed and signed by at least one faculty advisor, generally the lead student's.

Each student or team must submit an abstract or poster describing their project to a professional conference. Travel funds for conference attendance may be requested separately through the COEH Student Travel Award program if the abstract or poster is accepted.

Application Instructions

1. Download the application from:

<https://coeh.ph.ucla.edu/student-project-award>

2. Develop Proposal Materials: project description, budget, and budget justification. If applicable, also develop a strategy for accessing a work site.

3. Send application and proposal materials to the lead COEH faculty advisor, requesting review and signature of approval.

4. Forward the signed application and proposal materials electronically to Adelin Lo at alo@ph.ucla.edu by May 24, 2019 with subject line "COEH 2019 Student Project Award"

Tentative award approval pending satisfactory completion of:

- Response to reviewers' comments
- Proof of access to field study site
- IRB approval of study protocol (if applicable)